**Minutes of Walsall LPC AGM, held 10th September 2014**

**AGM 2014**

**The meeting was kindly supported by Natalie Clayton of AstraZeneca and Sarah Furhuraire of Pfizer UK and colleagues.**

**AGM Notice** – all the documents required by the PSNC/LPC Constitution had been placed on the new WLPC website in time to ensure the necessary 30 day period of notice. Contractors were alerted twice via eNewsletters and a “tab” was created on the website giving full access to all the documents.

**Five contractors indicated they would attend, only two attended.**

**Present:**

Jay Patel, Malkit Singh, Balraj Chohan, Chetan Rai, Steve Hartshorne, Fazal Rahman, Jyoti Vadukal, Harj Sadhra and Jan Nicholls from the committee and

Rupal Patel (Asda, Darlaston) and Nazmeen Khideja (A Karim’s Chuckery Pharmacy)

**Chairman’s Report**

WLPC Chair, Jayesh Patel, gave a brief report of the activities undertaken throughout the year.

**WLPC accounts**

The accounts had been circulated to committee members and were unanimously accepted.

The accounts were available to contractors on the WLPC website well in excess of the recommended 30 days period of notice; no comments had been received. The accounts were accepted by all present at the meeting. There were no questions for the Treasurer.

**Ratification of the Officers**

The officers were each proposed & seconded in turn. There were no other nominations for the posts and each was re-elected unopposed. The list of officers:

Chair - Jayesh Patel Vice-Chair Balraj Chohan

Treasurer – Malkit Singh Secretary – Jan Nicholls

The business was followed by a presentation and discussion of the revised LPC Constitution. The views of the group will be communicated to Steve Lutener.

Finally, there was a powerpoint on ‘Flu FAQs compiled by Dan Attry of Dudley LPC to clarify next steps for the start of the service on October 1st.

The meeting closed at 8.20pm.