**Minutes of Walsall Monthly Meeting 8th March 2017**

**Present:**

Jay Patel - Chair Balraj Chohan – Beacon

Chetan Rai – Boots Steve Hartshorne - Hartshornes

Harj Sadhra – Lloyds Sukhy Somal - PharmaCare

Raj Patel - AIMp Fazal Rahman – AIMp

Daljit Sandhu – Morrisons Iqhlaq Hussain- Chuckery

WCCG: Hema Patel and Jyoti Saini

**Apologies:** Jan Nicholls, Liz McPherson, Jatin Patel, Sudheer Kamath (paternity leave)

Jay took the Chair and requested Sukhy Somal to make take notes of the meeting in Jan’s absence.

**The meeting commenced promptly** with areview of the minutes and actions from February 2017. The Chair updated the attendees on the progress made against the actions recorded, the actions had been completed to the best of his knowledge. There were two amendments requested to the minutes as detailed below:

AMENDMENTS to Feb notes

* Hema does not provide One-to-One training sessions on methadone and needle exchange services, she does however do the EHC training.
* no mention of reduced fee EHC

Feedback on actions:

* Healthwatch have been invited to attend the next PNA steering group meeting
* The PNA document has been submitted to HWbB, review is due April 2018.
* Walsall, Wolverhampton and CPWM websites all have links to the slides from the training that was recently carried out on the New Gateway Criteria.

**HLP**

Training sessions have been offered and well attended.

**Medicines Management CCG Report:**

March 31st marks the end of many commissioned services, prompting discusssion on commissioning intentions vs funding available. Hema updated LPC on:

* EHC LCS will continue but will be as a Walsall Healthcare Trust Sexual Health Services contract (as a sub-contracting arrangement). Communications will be sent via WHT in due course.

* MAS/ Pharmacy First – there has still been no official communication on this, however, it has been outlined NHSEs proposed MAS – under 16s only with a limited formulary. Fees and drugs to be paid for one year by NHSE in the hope of encouraging CCGs to commission. The cluster meeting due to be held this week should help to provide the commitee with greater detail.

**Medication Safety Group Update:**

Jyoti summarised and updated the committee on the controlled drug incidents that have been fedback from the CDLIN  There were some recommendations that were highlighted - for example dispensing and storing methadone and communication with all healthcare professionals when managing patients and their medicines. More details below.

Following the Walsall Health Economy Meds Safety Group a question was asked about the safety alerts and incidents – how these were being managed in pharmacy and if we could be assured they have been actioned. The committee discussed what tools pharmacies currently use.  Sukhy Somal agreed to share a template that she had recently shown to the GPhC inspector with the contractors.

The committee felt that the new payment criteria – through the quality payments declaration - would ensure safety alerts were being actioned and appropriately recorded by contractors.  It was asked how long pharmacies keep their drug alerts for and the committee agreed for a minimum of two years.

It was also mentioned Walsall CCG have published a pen needle formulary. This list is available on-line (on CCG Intra-net?) and will be available via the LPC website going forward. Contractors were advised to run down stock of non-formulary items, as patients in Walsall and on the CCG boundary are having their Rxs for needles and strips changed.

***Action:*** Jan > upload to website, Jan to update some items in previous version of formulary as notified by a rep.

**CD LIN Meeting Update:**

Jyoti fed back that she had recently attended the CD LIN meeting, where discussions took place regarding details of CD incidents across the various CCGs. Jyoti made a request at that meeting for a clearer breakdown of local patterns. Examples were given of the types of errors / issues occurring:

* Dispensing of a hospital prescription at a community pharmacy for a CD;
* Spillages;
* In high volume dispensing pharmacies suggestion that a count be carried out on methadone more frequently than once a week - maybe twice a week or three times or even daily depending on the volume of dispensing. More errors occurred around methadone dispensing when Locums were attending a pharmacy. Pharmacies should ensure Locums working in high volume methadone pharmacies should have the required level of support;
* Safe custody regulations are currently being reviewed and a report will be available in 2018;
* It was requested that pharmacies stay highly vigilant against anyone make enquires or having new prescriptions for Hyoscine and/or codeine tablets especially high volumes as there has been evidence of these tablets being crushed for other uses outside the indications;
* Examples were shared with the committee regarding incidences relating to a lack of communication between hospital, GP surgery and the pharmacy. It became evident eventually medication was being abused and got through multiple channels, but there was a lack of communication between, hospital pharmacy and GPs before the excessive quantities this patient was receiving was picked up.

The guests left the meeting.

Future meetings: April 12th – this meeting will commence at 1pm and will require the 3 working parties to work together and then present back to rest of the committee their proposals.

May 10th, June 14th, July 12th 2017

Actions

|  |  |  |  |
| --- | --- | --- | --- |
| *Prepare invoice for financial deposits to CPWM for CHSL* | *Jan/Fazal* | √ | √ |
| *Outcome PO/Manor Hospital meeting 20th January* | *Jay/Jan* |  |  |
| *SCR access check NHS Digital received, circulated* | *Jan* | √ | √ |
| *Continuing to organise contract training/monitoring HLP, IG* | *Jay/Jan* | √ |  |
| *Working group actions – Finance Policy, governance docs* |  |  |  |
| *Upload alerts etc, insulin pen/needle formulary to website* | *Jan/Jyoti* | √ |  |
| *Alert/incident template – WLPC members* | *Sukhy* |  |  |
| *Buddy list rework* | *Jan* | √ | √ |
|  |  |  |  |
| *Deferred diabetic meeting – Claire Parsons, Gav NovoNordisk* | *Jan* |  |  |
|  |  |  |  |