**Special meeting of Contractors to amend the Walsall LPC Constitution**

**Email and Postal Voting Form Walsall Contractors**

Under the provisions of the LPC constitution contractors unable to attend the special meeting may vote by email or post. To do so please complete this form ensuring that it reaches the returning officer by **Monday 6th March 2023 @ 12 noon**

Email and postal votes received by that time will be added to the votes cast at the special meeting to be held on March 8th at 2:00pm @ [**The Beverley Hotel,**](http://www.thebev.co.uk) Lichfield Road, Walsall.

No amendments can be proposed to the new constitution either on this voting form or at the special meeting. If you do not accept the changes recommended by Walsall LPC outlined in the [**BC LPCs Comms Toolkit,**](https://walsall.communitypharmacy.org.uk/resources/walsall-lpc-black-country-toolkit/) circulated with this form, please try to attend the special meeting rather than voting in advance. The agenda will be circulated shortly before the meeting.

An explanatory webinar will be held on February 22nd from 7:00 – 8:00pm

Proposed Changes:

1. In line with PSNC recommendations, Walsall LPC seek to further extend the period of office of the **current committee to June 30th 2023**
2. Name change: LPC Committee to be known as **Community Pharmacy Walsall**
3. Community Pharmacy Walsall to adopt the **model constitution** recommended by PSNC with one amendment to numbers (5.1) changing:

“The Committee shall determine the number of members of the Committee as **10, 11 or 12** members, provided that this properly represents the contractors in the area for which the LPC is formed.”  to

“The Committee shall determine the number of members of the Committee as **a maximum of 8**members, provided that this properly represents the contractors in the area for which the LPC is formed.”

**Casting your vote: Please tick one option only**

|  |  |
| --- | --- |
| **I accept** the changes to the LPC constitution |  |
| **I do not accept** the changes to the LPC constitution |  |
| I plan **to attend the special meeting on 8th March 2023 @ 2pm** to discuss the revised LPC constitution and to cast my vote in person |  |

**About your vote weightings**

One vote will be permitted per contract owned (i.e. one vote per NHS ODS code) in the LPC area.

I am voting on behalf of …………. (add number) contracts in Walsall

**Declaration**

I confirm that I am authorised on behalf of the business to complete this form.

|  |  |
| --- | --- |
| Signed |  |
| Print name |  |
| Position  |  |
| Date |  |
| Contact information  |  |

This form should be returned by **Monday 6th March 2023 @ 12 noon** . You will only be able to cast your vote at the special meeting after this time.

Email to**jan.l.nicholls@gmail.com** or post to 146 Aldridge Road, Aldridge, Walsall. WS9 0PF